



JERSEY  
MECHANICAL  
CONTRACTORS, INC

### **JMC Project Manager Position**

**Location:** Farmingdale, NJ & Job Sites throughout the State

**About Us:** JMC is a leading (union) mechanical contractor known for its exceptional service and expertise in commercial plumbing and HVAC solutions. With a strong commitment to quality workmanship and customer satisfaction, we take pride in providing reliable and efficient services to our clients. We are currently seeking a dedicated and experienced Project Manager to join our team and oversee various large scale projects.

**Job Overview:** As a JMC Project Manager, you will play a pivotal role in ensuring the successful planning, execution, and completion of projects. You will be responsible for managing project timelines, monitoring budgets, stewarding resources, and growing JMC employees and client relationships. The ideal candidate will have a strong background in mechanical systems, excellent leadership skills, and a proven track record of delivering high-quality projects on time and within budget.

### **Key Responsibilities:**

#### Project Planning and Coordination:

- Learn and have first-hand knowledge of project plans, understanding the scope of work, timelines, and resource requirements.
- Coordinate with employees, clients, architects, engineers, and subcontractors to ensure project specifications are understood and met.

#### Budget Management:

- Stay inline with budgets, and track expenses throughout the project lifecycle.
- Identify cost-saving opportunities and implement effective budget management strategies.

#### Team Leadership:

- Lead and motivate project teams, ensuring clear communication and collaboration among team members.

- Delegate tasks, provide guidance, and conduct regular performance evaluations.
- Resolve conflicts between stakeholders in a productive and professional way

#### Quality Assurance:

- Implement and enforce quality control standards to deliver projects that meet industry standards and client expectations.
- Conduct regular inspections and address any issues promptly to maintain project quality.

#### Client Relationship Management:

- Serve as the primary point of contact for clients, addressing their inquiries, concerns, and feedback.
- Build and maintain strong client relationships through exceptional service and communication.

#### Health and Safety Compliance:

- Ensure compliance with all relevant health and safety regulations and standards on project sites.
- Promote a safe working environment and enforce safety protocols to prevent accidents and injuries.

#### **Qualifications:**

- Bachelor's degree in Construction Management, Engineering, or related field (preferred) and/or 10 years min. work experience within the union.
- Proven experience as a Project Manager in the plumbing industry, managing residential and/or commercial projects.
- In-depth knowledge of plumbing systems, codes, and regulations.
- Strong organizational and multitasking abilities with attention to detail.
- Excellent leadership, communication, and interpersonal skills.
- Proficiency in project management software and tools.
- Ability to work effectively under pressure and meet tight deadlines.

**How to Apply:** Interested candidates are invited to submit a resume and cover letter detailing their relevant experience and qualifications to [dcotton@jerseymechnicalcontractors](mailto:dcotton@jerseymechnicalcontractors). Please include "JMC Project Manager Application" in the subject line. We thank all applicants for their interest in this position; however, only those selected for an interview will be contacted.